

## Terms & Conditions- Service Agreement

1. All fees are based of the service being provided in normal circumstances. North West Commercial Solutions ('NWCS') reserve the right to charge higher fees in the event of circumstances being unusually intricate, time consuming or where the service has to be delivered abnormally quickly. North West Commercial Solutions will advise the client as soon as this becomes apparent.
2. All actions undertaken by NWCS on behalf of its clients will be on the basis of information provided to them by the client or authorised Accountant and other organisations that will supply us the information that is necessary to provide the service on behalf of its 'Client'. If the information supplied by any of the above aforementioned and is deemed to be incorrect, misleading NWCS will not be responsible for any errors or any action taken by the relevant Regulator.
3. The client agrees to any request for information will be provided within the right format (e.g finance data) within TWO WEEKS of any such request.
4. The client and NWCS undertake to comply with the Data Protection Act 1998 and the Data Protection principles when performing this Agreement, and to do all things necessary to enable both parties concerned to comply with its own obligations under the Data Protection Act 1998. NWCS will not sell, distribute or rent your personal information to any third party or use your email address for any unsolicited mail. Any email sent by NWCS will only be in connection with the provision of agreed services and products.
5. The service and product is based on our understanding of current legislation, and is subject to change. Should any changes in legislation occur, then NWCS reserves the right to withdraw, alter or amend the service or the product to comply with legislation. No refunds of fees paid to date will be possible.
6. NWCS accepts no liability for any loss, damage or inconvenience connected with your use of their service, whether caused by an error or omission or otherwise. However, nothing in the terms and conditions excluded or limits any liability to NWCS which may not be excluded or limited by law.
7. Administration is subject to the relevant Regulator's reporting requirements.
8. Payment  
Cash or Company Cheque, Bankers Draft or BACS transfer are all acceptable methods of payment. All accounts are to be settled within three months of invoice raised. Failure to pay the account in full by this date will result in the client forfeiting all monies paid prior to this date.
9. The Laws of England and Wales govern these terms and conditions. By engaging in any participation in this service will constitute acceptance of this agreement and to the exclusive jurisdiction of the English courts in all disputes arising out of such engagement. If any of these terms are deemed invalid or unenforceable for any reason (including, but not limited to the exclusions and limitations set out above) then the invalid or unenforceable provision will be severed from these terms and the remaining terms will continue to apply.

We will from time to time update our Terms & Conditions- Service Agreement please check our website for updates